

WORKSHOP RULES

of the “Polish Subsurface Initiative” Foundation

adopted by decision of the President of the Management Board No. [NUMBER] of in Jaworze

Unofficial English translation. Only the Polish text is legally binding; in case of any discrepancy, the Polish version prevails.

Chapter I. General provisions

§ 1

1. These rules set out how people sign up for, are selected for and take part in diving workshops organised by the “Polish Subsurface Initiative” Foundation, registered office at ul. Złota 2/6, 43-384 Jaworze, Poland (the “Foundation”).
2. Workshops are run as part of the Foundation’s statutory activity in diving education and safety (§ 5 and § 6(1) of the Statute).
3. In these rules:
 1. **workshop** means practical or theoretical sessions organised by the Foundation and announced on the Foundation’s website;
 2. **announcement** means a description of a workshop on fundacjapsi.com.pl/warsztaty/ or on the Foundation’s social media, stating at least its name, date, venue (dive site), difficulty level and requirements for participants;
 3. **sign-up** means the workshop registration form submitted via the Foundation’s website;
 4. **participant** means a person selected for a workshop who has confirmed attendance;
 5. **instructor** means the diving instructor running the workshop on behalf of the Foundation.
4. These rules apply to all of the Foundation’s workshops. An announcement may set additional requirements for a particular workshop (e.g. minimum certification, number of dives, type of equipment).

§ 2

1. Workshops are free of charge. The Foundation provides the instructor and the programme.
2. Participants, on their own account and at their own cost:
 1. bring complete, working diving equipment suitable for the workshop, with up-to-date servicing (in particular cylinders and regulators), unless the announcement states otherwise;
 2. pay for entry to the dive site or dive centre, cylinder fills and travel.

3. The Foundation charges participants no fees for workshops and does not collect fees on behalf of the dive site.

Chapter II. Sign-up and selection

§ 3

1. Registration is required and is possible only via the form at fundacjapsi.com.pl/warsztaty/. The sign-up includes first name and surname, telephone number and number of logged dives.
2. The number of places at each workshop is limited and is stated in the announcement or during the telephone call.
3. Submitting a sign-up does not mean being selected for the workshop. No one has a claim to be selected.

§ 4

1. The Foundation selects participants according to how well they match the workshop's difficulty level, based on:
 1. the number of logged dives given in the sign-up;
 2. a short telephone interview about experience, certification and equipment.
2. The telephone interview and selection are carried out by the President of the Management Board or an instructor designated by the President.
3. Where candidates match equally, the order of sign-ups decides, subject to § 6.
4. Candidates who match the workshop level but are not selected are placed on a waiting list in the order determined under paragraphs 1–3.

§ 5

1. The Foundation informs selected persons by telephone and asks them to confirm attendance. Failure to confirm within the time given during the call (not shorter than 24 hours) releases the place.
2. A released place is offered to the next person on the waiting list.
3. A participant who cannot attend cancels their attendance no later than 48 hours before the workshop starts, by telephone or by e-mail to kontakt@fundacjapsi.com.pl.

§ 6

1. A participant who confirmed attendance but did not turn up without cancelling within the time limit in § 5(3) receives the lowest priority in selection for the Foundation's subsequent workshops for 12 months from the date of that workshop.
2. Paragraph 1 does not apply if the absence resulted from a sudden cause beyond the participant's control (e.g. illness, accident), reported promptly once it ceased.

Chapter III. Taking part in workshops

§ 7

1. Workshops are open to adults. An announcement may allow persons aged 16 or over to take part — only with the written consent of their legal guardian, handed to the instructor before the sessions, and where the standards of the training agency allow it.
2. Before in-water sessions, a participant:
 1. shows the instructor the diving certification required in the announcement;
 2. signs a written declaration that their health allows them to dive and that there are no contraindications to taking part.
3. The Foundation recommends accident insurance that covers diving.

§ 8

1. Participants follow the instructor's instructions, diving safety rules and the dive site's rules.
2. The instructor may refuse to admit a participant to in-water sessions or remove them from the sessions if:
 1. the participant's equipment is faulty or incomplete;
 2. the participant is under the influence of alcohol or other intoxicants, or their condition indicates contraindications to diving;
 3. the participant does not follow the instructor's instructions or endangers their own safety or that of others.
3. Participants are responsible for their own equipment and belongings. The Foundation is not liable for damage resulting from a participant's failure to comply with these rules or the instructor's instructions — to the extent permitted by law; these rules do not exclude or limit any liability that cannot be excluded or limited.

§ 9 The Foundation may cancel a workshop or change its date or venue, in particular due to weather, the condition of the dive site, the instructor's illness or too few participants. Participants are notified by telephone promptly after the decision. Participants have no claims against the Foundation on that account, in particular for reimbursement of travel or dive-site entry costs.

Chapter IV. Image

§ 10

1. During workshops the Foundation takes photographs and video recordings to document and promote its statutory activity.
2. By taking part in a workshop, a participant grants the Foundation a free-of-charge permission to record and disseminate their image recorded during the workshop (Article 81(1) of the Polish Act of 4 February 1994 on Copyright and Related Rights), without time or territorial limits, in particular:
 1. on the Foundation's website and its social media profiles;
 2. in the Foundation's informational, promotional and educational materials (printed and electronic);
 3. in the Foundation's reports and materials for partners, donors and grant-makers;
 4. in press and online publications about the Foundation's activity.

3. Materials may be cropped and combined with other materials without distorting the image. The Foundation does not use participants' images to advertise third-party products or services.
4. A participant who does not want their image to be disseminated tells the instructor before the workshop starts. The Foundation then does not publish materials in which they are recognisable, except materials in which their image is only a detail of a whole, such as a gathering or a group photograph (Article 81(2)(2) of the Act on Copyright and Related Rights).
5. A participant may at any time object to further use of materials showing their image (kontakt@fundacjapsi.com.pl). The Foundation removes such materials from its websites and profiles within 14 days; this does not apply to materials already printed or published by third parties.

Chapter V. Personal data

§ 11

1. The Foundation is the controller of personal data. Details are given in the information notice in the sign-up form and in the "Personal data protection" document on the Foundation's website.
2. Sign-up data are processed to run registration, selection and contact about the workshop (Article 6(1)(b) GDPR) and are deleted 3 months after the workshop date.
3. Information about a no-show without cancellation (§ 6) — first name, surname, telephone number and workshop date — is kept for 12 months from the workshop date on the basis of the Foundation's legitimate interest (Article 6(1)(f) GDPR) in fairly allocating a limited number of places.
4. Participants' images are processed on the basis of the Foundation's legitimate interest (Article 6(1)(f) GDPR) in documenting and promoting its statutory activity. Participants have the right to object (Article 21 GDPR), exercised in accordance with § 10(4) and (5).

Chapter VI. Final provisions

§ 12

1. Amendments to these rules are made by the President of the Management Board. Amendments do not apply to workshops for which selection has already been completed.
2. These rules enter into force on the day of adoption and are published on the Foundation's website.

Signatures

Rules adopted by decision of the President of the Management Board No. [NUMBER] of

President of the Management Board: Bartłomiej Bartnicki